

1. Write T (true) or F (false) next to each statement.

- a) Every one of us knows the most effective ways to deal with our computers. ☐
- b) A human is faster than a computer. ☐
- c) Ctrl+F is a shortcut to scan a word easily. ☐
- d) If you get used to the shortcuts, you'll find the mouse unnecessary. ☐
- e) It is safe to use a public Wi-Fi connection if you have protection. ☐

2. Write the underlined words in the text next to their definitions.

- a) having practical knowledge and ability:
- b) a person with a high level of knowledge or skill relating to a particular subject or activity:
- c) working or operating quickly and effectively in an organized way:
- d) immediately: