

1. Which of the following best shows the manager's sentences?

- a) Brian, I'd like to ask you to inform Jenny about the meeting we three are going to have after two hours and to tell her that the meeting is important because we have 3,000 potential customers in this neighbourhood and problems with the software can hurt our reputation.
- b) Brian, I think Jenny told you that our servers had had problems in the past, so I asked her to come with you to my office for a meeting about the problems in the software. She said that it could damage the reputation of the company, especially because we might have 3,000 customers in this neighbourhood.

2. Read the text again and answer the questions.

- a) What kind of company does Brian work for?
- b) What was the problem with his previous manager?
- c) How did the manager's problem affect Brian?
- d) How do you think Brian went to the manager's office?